Announcement Number | SA19674839H
Position Title & Grade | Management Analyst, KGS-0343-11
Opening Date | 25-Jun-2019
Closing Date | 1-Jul-2019
Organization | Camp Humphreys, Decision Support Branch, Resource Management Division, USAMEDDAC-Korea, APO AP 96271
Duty Location | Pyongtaek

PAY RANGE:
KGS-11: Between 29,405 Won and 42,726 Won

TOUR OF DUTY: 40 hours per week

AREA OF CONSIDERATION: All current USFK KN employees serviced by Civilian Human Resources Agency, Far East Region (CHRA-FE).

NOTE: 1. Relocation allowance will NOT be authorized for the selectee from outside the commuting area. 2. For Area II applicants: Selectee for this position may be eligible for relocation allowance if applicable and all requirements in paragraph 8-13 (Relocation Allowance) of USFK regulation 690-1 are met. Under the Yongsan Relocation Plan (YRP), individual moves of the selectee from Area II to other Areas will be authorized by the YRP moving services processes as stipulated in Civilian Human Resources Transformation Guidance.

MAJOR DUTIES:
KGS-11: Serves as the primary analyst and lead for MEPRS Branch at 65th MED BDE/MEDDAC-K. Responsible for the timely submission of all MEPRS reports, providing information in workload, expenses, and manpower utilization. Manages all MEPRS automated systems, to include the Expense Assignment System (EAS), Workload Assignment Module (WAM) component of Composite Health Care System (CHCS), and analysis of manpower data collected through the Defense Medical Human Resources System-internet (DMHRSi). Serves as site project officer for all MEPRS software/hardware upgrades and deployments, such as the Expense Assignment System, Version IV (EASIV). Data produced by the MEPRS system is utilized for manpower and budget decisions at the local level, as well as through higher headquarters of the MEDCOM. Serves as a principal advisor to the data quality manager and the headquarters group regarding data quality management processes and analysis involving the CHCS, Medical Expense and MEPRS, and MWACS. Provides information on data quality processes and techniques to MTF personnel. Facilitates data quality assessments between various clinical and supportive functional areas of the MTF. Identifies poor data quality practices and quantifies the impact on patient care and costs. Performs other duties as assigned.

QUALIFICATION REQUIREMENT:
KGS-11: One year of specialized experience at grade level of KGS-9 or equivalent.

SPECIALIZED EXPERIENCE: Experience which is in or closely related to the line of work of the position to be filled and which has equipped the applicant with the particular knowledge, skills and abilities (KSAs) to successfully perform the duties of the position.

ENGLISH LANGUAGE COMPETENCY: The approval of management panel to determine English conversational skill is required.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE: 1. Three full years of progressively higher level graduate education leading to a doctoral degree in an appropriated field is qualifying for KGS-11.

HOW TO APPLY: Applicants must submit an Application for Employment (USFK Form 130EK) to the e-mail address below. USFK Form 130EK is available at the website, https://wr.acpol.army.mil/knrs_employment/. The e-mail subject line must contain the announcement number for which the applicant is applying for. If you apply for multiple positions, you must submit separate application and e-mail for each vacancy.

It is your responsibility to verify that information entered on your application form is completed, accurate. Applications that are not completed, incorrect will not be considered. Supporting documentation (certificates for experience and education, required licenses, etc.) should be provided when requested, and failure to provide the requested documentation will result in non-consideration.

WHERE TO APPLY: Applications should be sent to CHRA-FER, e-mail: usarmy.henry.chra-fe.mbx.knrs-notifications@mail.mil

EMPLOYMENT POLICY: It is the policy of USFK to employ based on qualifications and merit. No employee may request, offer, or accept gratuity, in exchange for employment or promotion within USFK, nor may they interfere with applicants exercising their rights to apply for consideration. Any employee found guilty of these practices will be subject to removal from USFK employment. Anyone aware of acts or omissions contrary to this policy is urged to immediately contact the servicing CHRA/HRO/CPF or HQ USFK, CPD, ATTN: FKCP, Unit #15237, APO AP 96271-5237.

ADDITIONAL INFORMATION: For more information on Korean National employment program, please contact Civilian Personnel Advisory Centers: Area I&II CPAC 0503-357-2231 (DSN: 757-2231), Area III CPAC 053-470-6843 (DSN: 768-6843), Area IV CPAC 053-470-7294 (DSN: 768-7294).